

Pemberville Public Library Board of Trustees

MINUTES

Board of Trustees

February 20, 2024

ROLL CALL: Board members present were Mary Jo Bish, Sharon Nigh, Ron Eckel, Steve Gross, David St. Louis and John Selzer. Also present were Linda Biniker (Fiscal Officer), Laura King (Secretary) and Ariel Jacobs (Director). Amber Stark was not present.

SECRETARY'S MINUTES: Sharon made and Mary Jo seconded a motion to approve the minutes. All eyes recorded.

FISCAL OFFICER'S STATEMENTS: Monthly allocations: Gross \$36,821.18 minus Woodlink \$1,525.83 yields a Net of \$35,295.35. The Amended Official Certificate of Estimated Resources was approved by the Wood County Budget Commission. New line items added were Adult Programming and Youth Programming. Mary Jo made and David seconded a motion to approve the Fiscal Officer's report, the transfer of \$10,100 from General Other to Books Luckey \$500.00, OPERS \$500.00, Other Library Material Pemberville \$500.00, Salary Maintenance Pemberville \$500.00, Salary Maintenance Stony Ridge \$200.00, Salary Maintenance Luckey \$600.00, Maintenance OPERS \$200, Maintenance Medicare \$100.00, Maintenance Luckey \$7,500.00 and donations anonymous to Dolly Parton's Imagination Library of Ohio \$2,000.00, Luckey Friends of the Library (LALM) for Community Reads \$282.33, Third Thursday \$8.00 and General \$55.55. All eyes recorded.

OLD BUSINESS

LUCKEY RAILING: Midwest is now considering a glass railing option. Waiting for the cost.

PERRY PRO TECH LEASE AGREEMENT: New copiers have been delivered and are in use at all three locations.

POLICY COMMITTEE: Ron made and David seconded a motion to accept the Public Participation Policy. All eyes recorded.

LEVY 2024: Discussion will continue at the March meeting.

NEW BUSINESS

BIRTHDAY VOUCHERS: Steve made and Ron seconded a motion to eliminate the birthday day off vouchers. All eyes recorded.

SERVICE AGREEMENT WITH CAMPBELL MECHANICAL SERVICES: Ron made and Sharon seconded a motion to approve a yearly, standing service agreement retainer for the GPS units. All ayes recorded.

CLARIFICATION OF TWO EMPLOYEE'S 2023 WAGES: Julianna's salary was as it should have been. Laurel received a 5% increase which meant she should have received an additional \$1.20 per hour for 1880.25 hours for a total of \$452.22. David made and Mary JO seconded a motion to rectify the hourly wage error. All ayes recorded.

APPROVAL AND NEW FISCAL OFFICER: Steve made and David seconded Linda's letter of resignation effective March 31, 2024. All ayes recorded. Julie Getz was approved as the new Fiscal Officer. Sharon made and Steve seconded a motion to approve Julie Getz as the new Fiscal Officer and start training on an hourly basis until April 1 with a salary that was set by the board. All ayes recorded.

NW OHIO TRUSTEE DINNER: April 11, 2024 from 6-8 pm. Deadline to register is April 4, 2024.

LIBRARY TRUSTEE WORKSHOP: March 9, 2024, from 8:45 am – 4:30 pm. It is available by ZOOM or in person at the Ohio Library Council. Deadline is March 2, 2024.

UPCOMING PROGRAMS

- Adult 3rd Thursday
 - March 21 at 2pm, Pemberville
- Community Reads: No Visible Bruises by Rachel Louise Snyder
 - March 4 at 6pm, Luckey
 - March 11 at 6pm, Stony Ridge
 - March 18 at 6pm, Pemberville
 - March 25 at 6pm, Luckey
- Cookbook Club
 - March 7 at 6:30pm, Luckey
- Eclipse Presentation by Jeffrey Kirkbride
 - March 5 at 6:30pm, Pemberville
- Maker Mondays
 - March 11 & 25 from Noon-6pm, Luckey
- Meet in the Middle
 - March 27 at 4:30pm, Luckey
- Next Chapter Book Club
 - March 4 at 10am, Pemberville
 - March 21, at 4:30pm, Pemberville
- Portage River Readers
 - March 19, at 7pm, Pemberville
- Relatively Speaking
 - March 5 at 1pm, Pemberville
- Story Times
 - Every Thursday at 11am, Pemberville
 - Every Wednesday at 6:30pm, Luckey
- SEW What

- March 26 at 6pm, Stony Ridge
- Tween Challenge
 - March 4 at 6:30pm, Pemberville

ADJOURN: David made and Steve seconded a motion to adjourn. All ayes recorded.

NEXT REGULAR MEETING: March 19, 2024, at 4:40 p.m. at Pemberville Public Library Community Room.

Respectfully submitted,



Laura King

Board Secretary



John Selzer

Board President