

PEMBERVILLE PUBLIC LIBRARY
MINUTES
BOARD OF TRUSTEES
MARCH 19, 2024

ROLL CALL: Members present were Mary Jo Bish, Ron Eckel, Steve Gross, Sharon Nigh, David St. Louis, John Selzer, and Amber Stark. Also present were Linda Biniker (Fiscal Officer), Julie Getz (incoming Fiscal Officer), Ariel Jacobs (Director), and Laura King (Secretary).

SECRETARY'S MINUTES: Sharon made and Mary Jo seconded a motion to approve the Secretary's minutes. All ayes recorded.

FISCAL OFFICERS' REPORT: The monthly allocation was Gross \$30,722.57 minus Woodlink \$1,525.83 for a Net of \$29,246.74. Ron made and Steve seconded a motion to approve a transfer of \$1,400.00 from General Other to Salary Pemberville Maintenance \$500.00, Salary Stony Ridge Maintenance \$200.00, Luckey Salary Maintenance \$500.00, OPERS \$200.00, accept donations in memory of Jane Kohlenberg \$1,975 from

- Jolene & Jim Roberts - \$50
- Kathryn & Roger Burtchin - \$25
- Pamela & Daniel Cadaret - \$50
- Eric & Denise Corns - \$40
- Bethlehem Lutheran Preschool & Extended Care - \$200
- Douglas & Shelly Albright & Family - \$50
- Tresa Witker - \$50
- Karen Schultz - \$25
- Loren & Carol Kline - \$25
- The Lohrbach Family - \$100
- Daryl, Kathleen, Matt, & Jill King - \$300
- Roger & Barbara Sergent - \$40
- Josh & Janel Gerwin - \$20
- Louis & Lori Miller - \$20
- Jeffrey & Laurie Ruch - \$50
- Jennie Ruckstuhl - \$20
- Andy & Kim Jones - \$25
- Joseph & Kathleen Frederick - \$25
- Sharon Sattler - \$20
- Steve & Rebecca Acx - \$30
- Dale & Karen Fahle - \$10
- Matthew & Marlene Meyer - \$20
- Gordon & Lynne Bowman - \$50
- James & Sherri Sheffler - \$100
- Michael & Judith Sayen - \$20
- Inga Offerman - \$20
- The Friends of the Pemberville Public Library - \$100
- Mary Jo Bish - \$20
- Sara & Mike Melcher - \$100

- Sheryl & James Sharp - \$25
- Travis & Jaclyn Ford - \$20
- Martin & Peggy Van Der Weg - \$20
- Joseph & Jennifer Quinn - \$50
- Ray Kohlenberg Jr. - \$ 30
- Barb Bushman & Janice (Bushman) Porth - \$50
- Terry & Lori Speck - \$50
- Kathleen & Neil Munger - \$25
- Faye Schuerman & family \$100 and
- Luckey Friends of the Library Donation to be used toward Community Reads 2024 - \$282.33
- General Donation(s) - \$70.55

All ayes recorded.

DIRECTOR'S REPORT: Ariel discussed progress on health insurance renewal, strategic planning, landscape and window cleaning quotes, Dolly Parton Imagination Library, Woodlink Internet Filter Sunsetting, and the Book Buddies Open position. Sharon made and Amber seconded a motion to accept the Director's Report. All ayes recorded.

OLD BUSINESS

LUCKEY BUILDING

RAILING UPDATE: There are three options for repairing the railing. 1. Replace the posts and center areas \$11-13,000.00 2. Install plexiglass \$5,000.00 or 3. Continue to monitor. The consensus was to continue to monitor the situation.

STRATEGIC PLAN: The planning process is underway. Feedback from the Board, staff, and public will be collected during the community survey and focus groups formed and utilized to create the Library's Strategic Plan for the next 4-5 years. Ariel will propose some dates for these focus groups.

NORTHWEST OHIO TRUSTEES DINNER: There is still time to register for the April 11 dinner.

NEW BUSINESS

HONORING OUR FORMER DIRECTOR: Plans are to name the community room for Jane. Ariel will investigate necessary repairs and general refreshing of the room.

LAWN CARE, WINDOW CLEANING, AND SNOW REMOVAL: Ron made and Amber seconded a motion to accept the quote from Holland Services for window cleaning at the three locations. All ayes recorded. It was decided to table action on lawn care and snow removal until the exact services could be compared.

HEALTH INSURANCE RENEWAL: Steve made and Ron seconded a motion to accept Option 1, a 1.07 percent increase; Blue Access SOCA MEWA PPO 1500/20%/7500-AHXL. All ayes recorded.

APPROVAL OF NEW FISCAL OFFICER BOND: Sharon made and Mary Jo seconded a motion to approve the bond at \$71.00 for the rest of the year.

ADDING NEW FISCAL OFFICER TO THE UNION BANK CARD: Steve made and Ron seconded a motion that Julie be added to the bank card and that the UAN system be adjusted to reflect signature changes for payments. All ayes recorded.

PROGRAMS

- Adult 3rd Thursday
 - April 18 at 2 pm, Pemberville
- Cookbook Club
 - April 4 at 6:30 pm, Stony Ridge
- Youth Eclipse Presentation by Emily Griffith
 - March 23 at 10:30 am, Pemberville
- Maker Mondays
 - April 1 & 22 from Noon-6 pm, Luckey
- Meet in the Middle
 - April 24 at 4:30 pm, Luckey
- Next Chapter Book Club
 - April 9 at 10 am, Pemberville
 - April 11 at 4:30 pm, Pemberville
 - April 15 at 10 am, Pemberville
- Portage River Readers
 - April 16 at 7 pm, Pemberville
- Relatively Speaking
 - April 3, Relatively Speaking Trip to Allen County Public Library Genealogy Center
- Spring Workshop
 - April 22 at 6:30 pm, Pemberville
 - April 23 at 6:30 pm, Luckey
 - April 25 at 6:30 pm, Stony Ridge
- Story Times
 - Every Thursday at 11 am, Pemberville
 - Every Wednesday at 6:30 pm, Luckey
- SEW What
 - April 23 at 6 pm, Stony Ridge
- Tween Challenge
 - April 1 at 6:30 pm, Pemberville

REMINDERS: All locations will be closed for the Solar Eclipse on April 8, 2024.

ADJOURNMENT: Mary Jo and Steve seconded a motion to adjourn. All ayes recorded.

NEXT MEETING: April 16, at 4:30 pm in the Pemberville Community Room.

Respectfully submitted,

A handwritten signature in blue ink that reads "Laura King". The signature is fluid and cursive, with the first name being more prominent.

Laura King
Secretary

John Selzer
President

Pemberville Public Library Board of Trustees

A handwritten signature in blue ink that reads "John Selzer". The signature is cursive and somewhat stylized, with the first name being the most legible part.