

PEMBERVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES

April 16, 2024

ROLL CALL: Members present were Mary Jo Bish, Ron Eckel, Steve Gross, Sharon Nigh, David St. Louis, and John Selzer. Amber Stark was absent. Also present were Julie Getz (Fiscal Officer), Ariel Jacobs (Director), and Laura King (Secretary).

SECRETARY'S MINUTES: Sharon made and Mary Jo seconded a motion to approve the minutes. All ayes recorded.

FISCAL OFFICER'S STATEMENTS: The monthly allocation was Gross \$23,285.37, minus Woodlink \$1,525.83 for a Net of \$21,759.54. Steve made and Ron seconded a motion to move the 2 CDs coming due in April be moved in their entirety to Star Ohio. All ayes recorded. Sharon made and Mary Jo seconded a motion to accept the Fiscal Officer's report and memorials and donations from Munger and Munger Associates Architects \$100.00 and Sherry Beamer \$25 in memory of Jane Kohlenberg; Adult Summer Reading Sponsorship from Countyline Co-op Inc \$125 and Rick's Wood and Wire \$71.50 and general donations of \$16.80. All ayes recorded.

DIRECTOR'S REPORT

AMAZON BUSINESS PRIME FOR LIBRARIES: Ariel will enroll by the end of the month.

STRATEGIC PLAN: Ariel distributed a draft sample of a community survey.

NEW FISCAL OFFICER: Julie has done well in her new role so far.

REPLACEMENT LEVY RESOLUTION: The language of the Replacement Levy has been fine-tuned to allow the Board to work with the Auditor's Office to place it on the ballot for the Fall 2024 election.

SEEKING COMMUNITY ROOM QUOTES: Quotes are being gathered to repair the 2 windows in the community room as well as other improvements to renovate the space to honor Jane Kohlenberg. Ariel is searching for a third quote.

NW OHIO TRUSTEE DINNER: Ariel and John attend. Michelle Francis, (Executive Director of OLC) and Jay Smith, (Director of Government and Legal Services OLC) were the speakers.

PREPARATION FOR LEGISLATIVE DAY APRIL 24, 2024: The four talking points are Library Infrastructure needs, Education Literacy (Science of Reading-Read Ohio Initiative), Return on Investment and Technology/Digital/Divide/ Digital Literacy.

David made and Steve seconded a motion to approve the Director's Report. All ayes recorded.

OLD BUSINESS

VACATION LEAVE POLICY: Ron made and Mary Jo seconded a motion to accept the new wording. All ayes recorded.

RESOLUTION OF NECESSITY FOR LEVYING TAX EXCEED TEN-MILL LIMITATIONS: REPLACEMENT TAX: David made and John seconded a motion to approve the resolution. All ayes recorded.

STRATEGIC PLAN: it was suggested the questions be condensed and consolidated. Ariel presented the dates of May 17 and June 14 as possibilities for Friends of the Library focus groups. Ariel will send an email to select the best dates for the Board to meet.

HONORING FORMER DIRECTOR JANE KOHLENBERG: Quotes are being secured from Midwest Contracting Inc. and Adhor Corporation to repair window leaks and updating the walls and flooring in the community room. Still looking for a third quote.

LAWN CARE AND SNOW REMOVAL QUOTES: Steve made and Ron seconded a motion to employ Yardwork and Snow Removal Inc. for the balance of 2024 beginning May 1. All ayes recorded.

#### NEW BUSINESS

##### PROGRAMS:

Adult Third Thursday, May 16 at 2 pm, Pemberville

Cookbook Club, May 2 at 6:30 pm, Stony Ridge

Maker Mondays, none in May

Meet in the Middle, May 29 at 4:30 pm, Luckey

Next Chapter Book Club, dates to be decided at next meeting

Portage River Readers, May 21 at 7 pm, Pemberville

Relatively Speaking, May 7 at 1 pm, Pemberville

Story Times, every Thursday at 11am, Pemberville

every Wednesday at 6:30 pm, Luckey

SEW What, May 21 at 6:00 pm, Stony Ridge

Tween Challenge, May 6 at 6:30 pm, Pemberville

ADJOURNMENT: Sharon made and David seconded a motion to adjourn. All ayes recorded.

NEXT MEETING: May 21, 2024 at 4:30 pm in Pemberville Public Library Community Room

Respectfully submitted,



Laura King, Secretary



John Selzer, President