

PEMBERVILLE PUBLIC LIBRARY

BOARD OF TRUSTEES

MINUTES

OCTOBER 15, 2024

The meeting was called to order by President John Selzer at 4:30 pm.

Members present were Mary Jo Bish, Ron Eckel, Sharon Nigh, John Selzer, and Amber Stark. Also present were Julie Getz (Fiscal Officer), Ariel Jacobs (Director), and Laura King (Secretary). Absent were Steve Gross and David St. Louis.

SECRETARY'S MINUTES: Amber made and Sharon seconded a motion to approve the Secretary's minutes. All ayes recorded.

FISCAL OFFICER'S STATEMENTS: The monthly allocations were Gross \$29,998.54 minus Woodlink \$1,525.83 for a Net of \$28,472.71. The library should receive a payment probably in March 2025 for the NEXUS settlement. Mary Jo made and Ron seconded a motion to accept the Fiscal Officer's Report and donations from the Friends of the Luckey Branch Library of \$100.00 for the Luckey Fall Fest Kid's Zone and \$25.00 for kitchen towels for the Luckey Branch Community Room and also a general donation of \$80.00 for Adult Craft supplies. All ayes recorded.

DIRECTOR'S REPORT

TREE REMOVAL AT STONY RIDGE: The neighbor's tree has large branches lying on the roof of the library. The neighbor agreed to pay half of the cost of removal since the tree appears to be on the property line. It is difficult to tell exactly where the tree originates. Options are to pay half the tree removal or have the property lines checked to determine who owns the tree.

LUCKEY COMMUNITY ROOM: Midwest Contracting is working on a quote to repair the tape damage to the wall.

VILLAGE OF PEMBERVILLE SMALL GOVERNMENTAL SERVICES CLASS: Ariel will be attending these classes which run for six weeks and will explain how each department operates.

TRAINING: Ariel has been working with the one active Friend at Stony Ridge to help grow the Friends group there. Sharon made and Amber seconded a motion to approve the Director's report. All ayes recorded.

OLD BUSINESS

LEVY UPDATE: All signs have been distributed.

STRATEGIC PLAN: 103 surveys were submitted.

EAGLE SCOUT FLAG BOXES: Approval has been received from the Boy Scout Council and fundraising completed. The boxes will be assembled the week of October 13-19. Once this is completed the library will coordinate with him to pour concrete at Luckey.

TREE REMOVAL AT LUCKEY: Two quotes have been received. One verbal quote for \$2,800.00 from Trust Tree Services LLC formerly known as Total Tree Care, LLC and one from Northwest Tree Service LLC for \$3,500. Both quotes include tree take down, removal of wood and stump grinding.

NEW BUSINESS

FRAUD TRAINING: All Board members and library staff are required to watch an 8 minute video before December 31, 2024. This was tabled until the November meeting so all trustees could be present to complete the new requirement.

STONY RIDGE LIGHT QUOTE: One quote was received from Brint Electric Inc. for \$6,250.00. More quotes should be available by next month's meeting.

SNOW REMOVAL: One quote was received from North Branch Nursery for all three facilities for \$1,860.00. Ariel is requesting a quote from another company.

MINIMUM Wage will be increased to \$10.70 per hour starting January 1, 2025.

STATISTICS: Q3 statistics were presented.

BOARD OPENING: Steve's term will expire on December 31, 2024. Press releases have been sent to The Suburban Press, Sentinel-Tribune and Bowling Green Independent. Letters of interest will be accepted until December 6, 2024.

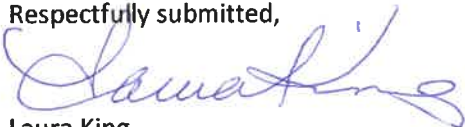
ADULT AND YOUTH PROGRAMS: See the handout.

ANNOUNCEMENTS: Ron presented the Fort Meigs 1812 disarmed 25 pound British shell which was found in a field at the site of the fort. It was donated by the family of the late Frank Getz, member of Relatively Speaking. It will be on display in the Local and Family History Room.

OTHER: The cemetery walk at the Eisenhour Cemetery was a success with 98 participants and 27 volunteers.

ADJOURNMENT: Ron made and Mary Jo seconded a motion to adjourn at 5:58 pm. All ayes recorded.

Respectfully submitted,



Laura King

Secretary



John Selzer

President