

PEMBERVILLE PUBLIC LIBRARY

BOARD OF TRUSTEES MINUTES

SEPTEMBER 17, 2024

The meeting was called to order at 4:26 pm by president John Selzer.

ROLL CALL: Members present were Mary Jo Bish, Ron Eckel, Steve Gross, Sharon Nigh, David St. Louis, John Selzer and Amber Stark.

Also present were Julie Getz (Fiscal Officer), Ariel Jacobs (Director) and Laura King (Secretary).

SECRETARY'S MINUTES: Mary Jo made and Sharon Nigh seconded a motion to approve the minutes.

FISCAL OFFICER: The monthly allocations were Gross \$36,760.82 minus Woodlink \$1,525.83 with a Net of \$35,234.99. David made and Steve seconded a motion to put the Colonial Life payment on autopay and to accept and memorial for Jane Kohlenberg from the Pemberville Mental Culture Club of \$33.50 and a general donation of \$92.65. All ayes recorded.

DIRECTOR'S REPORT

TREE REMOVAL AT LUCKEY Six tree service companies were contacted with two responding. Ariel will be meeting with Nelson Tree Service, LLC on September 12. The village may pay for half the cost of the removal. Ariel will coordinate with the village once she receives a quote.

LUCKEY COMMUNITY ROOM The room has tape damage to the walls. Both paint and drywall were stripped off. The library may be able to have this repair done free but that is not guaranteed.

FRIENDS OF PEMBERVILLE AND LUCKEY FUNDRAISING Pemberville will have the Christmas Tour of Homes December 7 from 2-7pm. Luckey will hold a Breakfast with Santa December 7 from 11-1

DRINKING FOUNTAIN The bottle filler provided by the Health Department has been installed at Pemberville.

SLING SOFTWARE Sling is a scheduling software which has been implemented for the staff work schedules.

POLICY COMMITTEE The committee will have changes ready for the new year.

Amber made and Ron seconded a motion to approve the Director's report. All ayes recorded.

OLD BUSINESS

LEVY John wrote a letter to the editor of three news media to promote the levy.

STRATEGIC PLAN There has been a good return on physical questionnaires.

EAGLE SCOUT FLAG BOXES The library is still waiting on Boy Scout Council approval for the project.

LUCKY FALL FESTIVAL The signup sheet for the Library Kid's Zone still needs some volunteers added.

NEW BUSINESS

PUBLIC PARTICIPATION POLICY Sharon made and Steve seconded a motion to approve the changes made to our policy on the advice of the Prosecutor. All ayes recorded.

ANNOUNCEMENTS The library will sponsor the Kid's Zone at the Pemberville Brew Hop on September 21. Cherie and Alisha are taking the lead on this.

SIXTH ANNUAL CEMETERY WALK at Eisenhour Cemetery starts at 4:55 for the first tour. A few volunteers are still needed.

ADJOURNMENT Ron made and Amber seconded a motion to adjourn at 5:13 pm.

NEXT MEETING The next meeting will be October 16 at 4:30 pm at Pemberville Library

Respectfully submitted,



Laura King

Secretary



John Selzer

Board President